

A. SMALL GROUP EMPLOYEE OR DEPENDENT CANCEL FORM - Please print all information in black or blue ink.

Provide the **group and subgroup** numbers:

Health	Dental	Life	Short Term Disability	Long Term Disability
Employee's Last name	First name	M.I.	Subscriber ID#/Social Security Number	Home phone ()
Employee's Home address	Street	City	State	Zip code
				Work phone ()

B. LIST ALL INDIVIDUALS TO BE CANCELLED – COMPLETE ALL THAT APPLY (use extra paper if necessary)

Last name	First name	M.I.	Social Security #

C. SELECTION – CHECK APPROPRIATE BOXES TO CANCEL COVERAGE

Type of coverage being cancelled:

- Health
 Dental
 Life
 Short Term Disability
 Long Term Disability
 Cancel All Coverage (employee & dependents)
 Cancel All Dependent coverage only
 Cancel Coverage only on the dependent(s) listed above

Reason for cancellation:

- | | |
|---|---|
| <input type="checkbox"/> Left employment
<input type="checkbox"/> Retired
<input type="checkbox"/> Reduction of work hours
<input type="checkbox"/> Employer contribution for coverage terminated
<input type="checkbox"/> Marriage
<input type="checkbox"/> Other | <input type="checkbox"/> Subscriber requested
<input type="checkbox"/> Death
<input type="checkbox"/> Group continuation (COBRA) period exhausted
<input type="checkbox"/> Dependent no longer a full-time student
<input type="checkbox"/> Divorce
Reason _____ |
|---|---|

Date of Event _____

Note: Coverage costs can be credited up to two months retroactively from the date Blue Cross and Blue Shield of Minnesota received written notification of the cancellation.

Example: notification received July 3rd that John Doe left employment 04/01/xx. John will be cancelled effective 06/01/xx.

X	<table style="width:100%; border-collapse: collapse;"> <tr> <td style="border: none;">Month</td> <td style="border: none;">Day</td> <td style="border: none;">Year</td> </tr> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> </tr> </table>	Month	Day	Year			
Month	Day	Year					

Signature of employee

Date signed

D. THIS SECTION TO BE COMPLETED BY EMPLOYER

I certify the above information to be true and correct.

Employer Signature _____ Date _____

Employer name	Telephone number	Fax number
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NOTE: Federal law and Minnesota law require that most group health plans give employees and their families the opportunity to continue their health care coverage when there is a "qualifying event" that would result in a loss of coverage under an employer's plan. Depending on the type of qualifying event, "qualified beneficiaries" can include the employee (or retired employee) covered under the group health plan, the covered employee's spouse, and the dependent children of the covered employee.

CANCEL FORM SHOULD BE SENT TO:

Blue Cross and Blue Shield of Minnesota and Blue Plus
 P.O. Box 64024
 St. Paul, Minnesota
 55164-0024
 Fax: 651-662-7258